

# Guidance Document

Master



# Contents page

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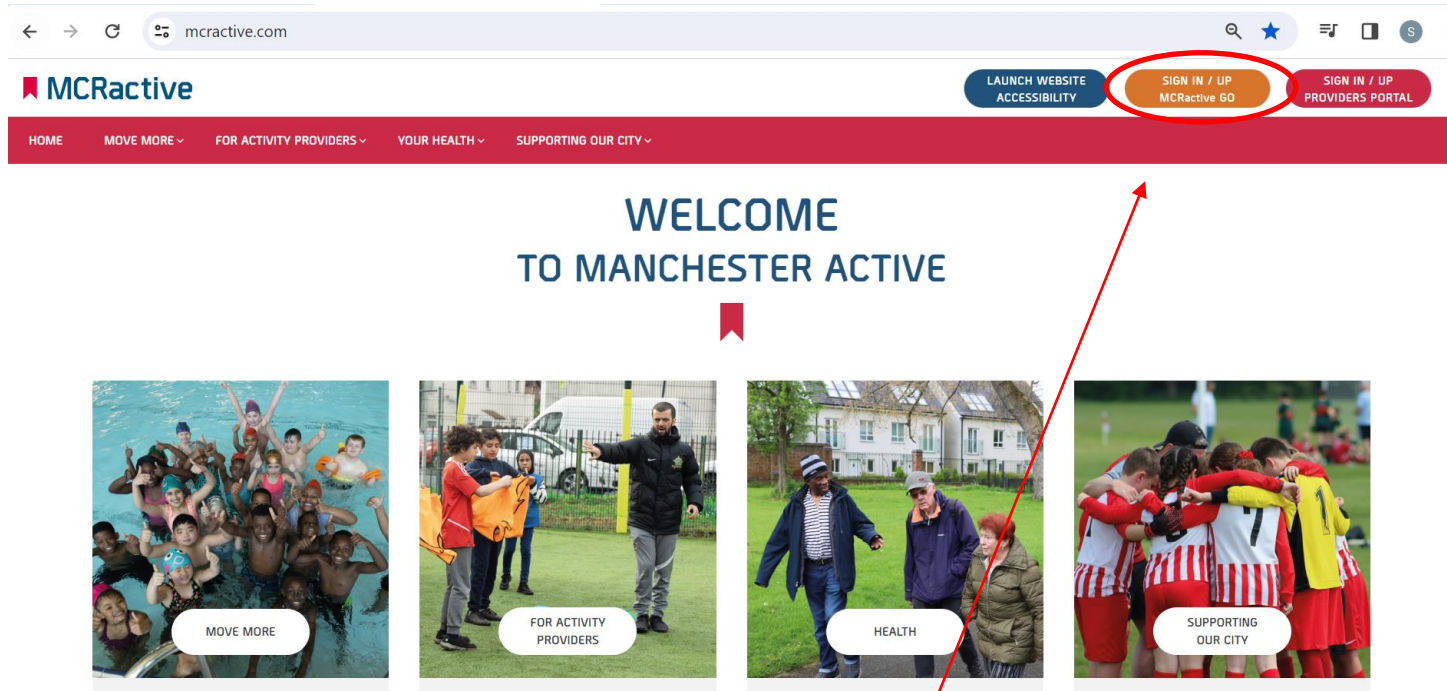
- [HOW TO BECOME A MCRACTIVE GO MEMBER/ SIGN IN](#)
- [HOW TO EDIT A FAMILY ACCOUNT](#)
- [HOW TO ADD A FAMILY MEMBER](#)
- [HOW TO BOOK DIRECT WITH PROVIDERS](#)
- [HOW TO BOOK A HAF SESSION](#)
- [HOW TO CHECK FSM ELIGIBILITY](#)
- [HOW TO CONTACT MCRACTIVE/ MCC REGARDING FSM ELIGIBILITY](#)
- [HOW TO VIEW / AMEND BOOKINGS](#)
- [HOW TO FIND OUT MORE ABOUT FSM AND HAF ELIGIBILITY](#)
- [HOW TO ACCESS THE WEBSITE ACCESSIBILITY FUNCTION](#)



# MCRactive GO

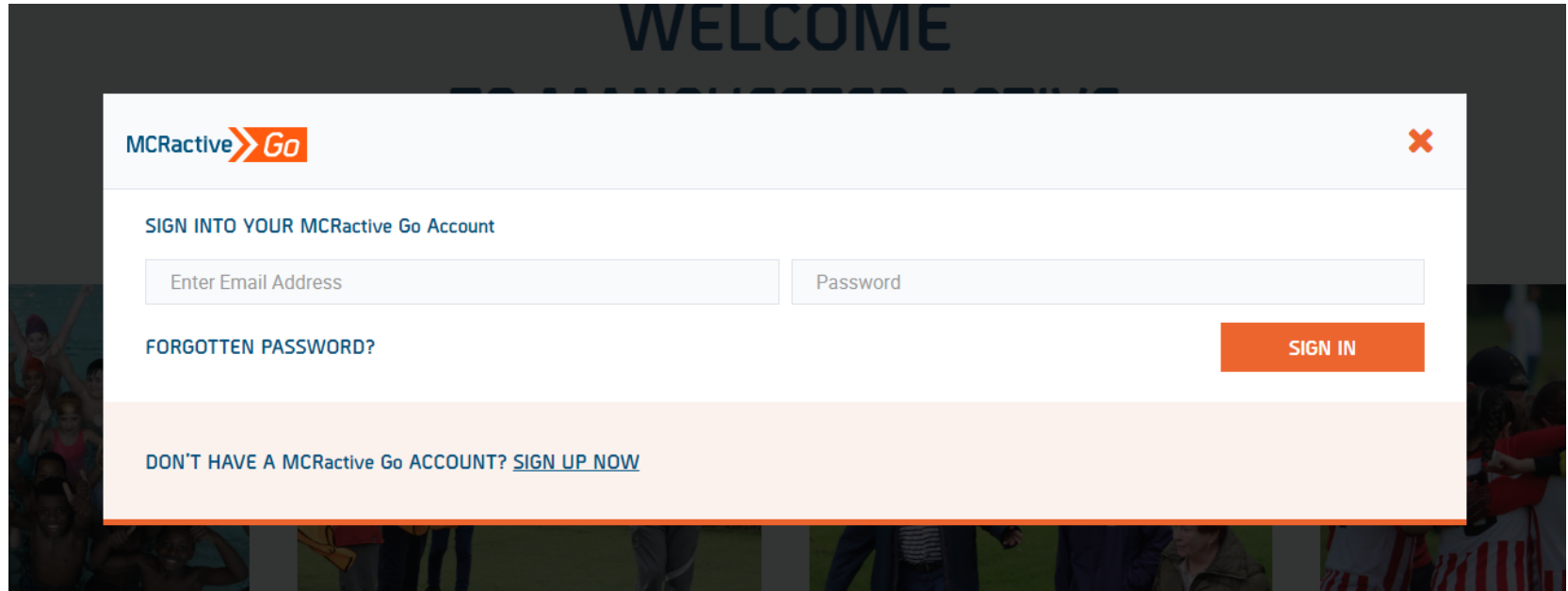
HOW TO BECOME A  
MCRACTIVE GO MEMBER/  
SIGN IN

# HOW TO BECOME A MCRACTIVE GO MEMBER/ SIGN IN



- To get started head on over to [www.mcractive.com](http://www.mcractive.com)
- From here, Click on the **“Sign in/up MCRactive GO”**

# HOW TO BECOME A MCRACTIVE GO MEMBER/ SIGN IN



The image shows a screenshot of the MCRactive Go sign-in interface. At the top, the text 'WELCOME' is partially visible. The main form is white with a dark border. It features the MCRactive Go logo in the top left corner and a close button (an orange 'X') in the top right. Below the logo, the text 'SIGN INTO YOUR MCRactive Go Account' is displayed. There are two input fields: 'Enter Email Address' and 'Password'. Below the email field, there is a link for 'FORGOTTEN PASSWORD?'. To the right of the password field is an orange 'SIGN IN' button. At the bottom of the form, there is a light orange banner with the text 'DON'T HAVE A MCRactive Go ACCOUNT? [SIGN UP NOW](#)'.

- Already registered? Simply log in with your username and password and click Sign in
- If you can't remember your details click 'Forgotten Password' and an email will be sent (Please check your Junk)
- Don't have a MCRactive Go account? Click SIGN UP NOW

# HOW TO BECOME A MCRACTIVE GO MEMBER/ SIGN IN

REGISTER AS AN INDIVIDUAL OR FAMILY i SELECT ▼

- SELECT
- INDIVIDUAL
- FAMILY

- Please register as a Family and make sure your children are added to the account
- You can set your self as an individual if you are over 8-year-old but will need a valid email address that you can access

HOW MANY ADULTS AND CHILDREN WOULD YOU LIKE TO REGISTER?  
Any person under the age of 16 should be registered as a child i 2 ADULTS ▼ 6 CHILDREN ▼

## ABOUT YOU

SUBMIT

- Enter a valid email that you can access
- You will get an email through to verify your account and set up a password.
- Next time you will use the email and password to simply log in.

# HOW TO BECOME A MCRACTIVE GO MEMBER/ SIGN IN

## ABOUT YOU

MCRactive@test.com  **CHECK COMPLETE**

First Name  Surname

Mobile Telephone Number  What is Your Gender?  Date of Birth  Day  Month  Year

Post Code  **FIND ADDRESS** Address  Use This Address For All Family Members?

Emergency Contact Name  Emergency Contact Number  I Would Describe My Ethnic Origin As

Do you consider yourself to have a disability?  Do you have any medical or hidden medical condition providers should be aware of

I understand that I participate in any activities promoted on the MCRactive website at my own risk and that I should seek the guidance from my GP if required

I confirm that I agree to the MCRactive data sharing agreement that can be viewed by [clicking here](#).

**NEXT**

- Complete this section with your details

# HOW TO BECOME A MCRACTIVE GO MEMBER/ SIGN IN

✓ REGISTRATION DETAILS FOR ADULT 2 Provide contact details, website and upload a logo for your organisation	i	START
✓ REGISTRATION DETAILS FOR CHILD 1	i	START
✓ REGISTRATION DETAILS FOR CHILD 2	i	START
✓ REGISTRATION DETAILS FOR CHILD 3	i	START
✓ REGISTRATION DETAILS FOR CHILD 4	i	START
✓ REGISTRATION DETAILS FOR CHILD 5	i	START
✓ REGISTRATION DETAILS FOR CHILD 6	i	START
✓ SPECIFY YOUR COMMUNICATION PREFERENCES Let us know how you would like us to communicate with you	i	START

SUBMIT

- Fill out the details for the rest of your family members.
- Remember these details need to match the data the school has for your child for eligibility checks to be correct.
- Click Submit

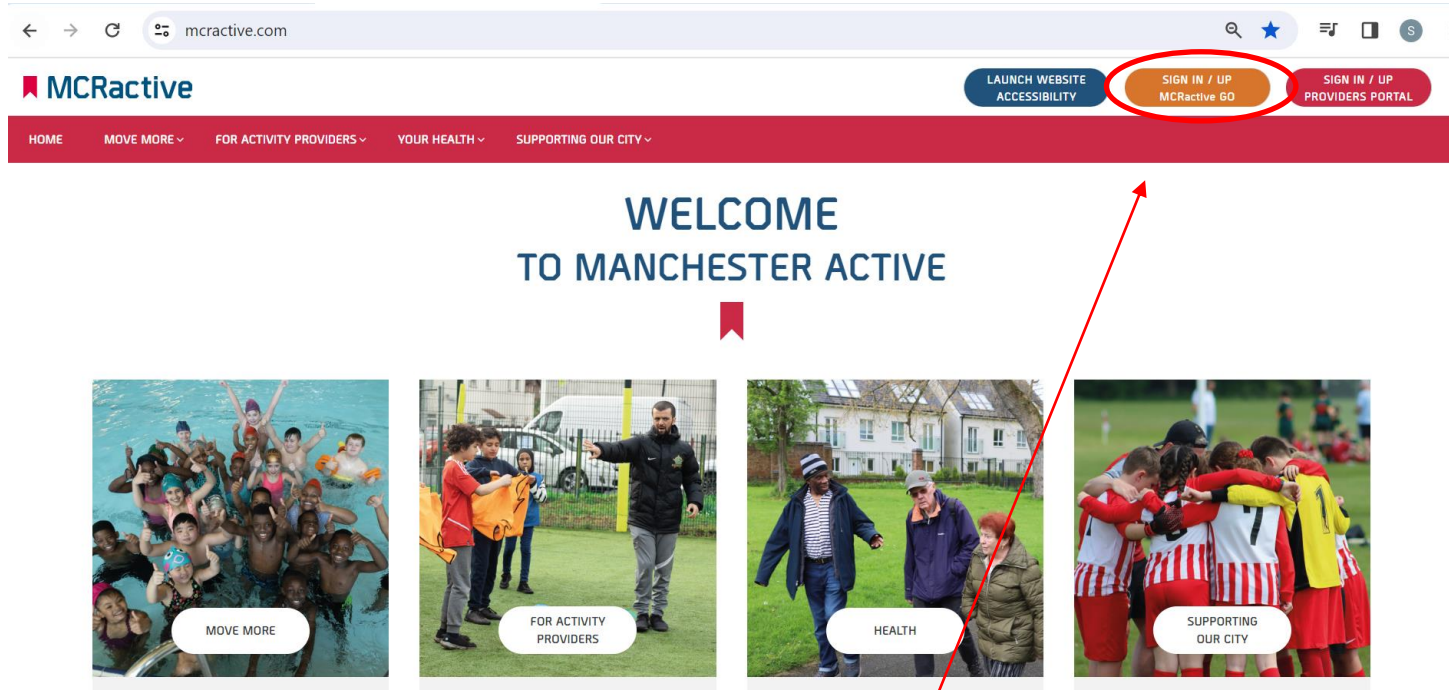




# MCRactive GO

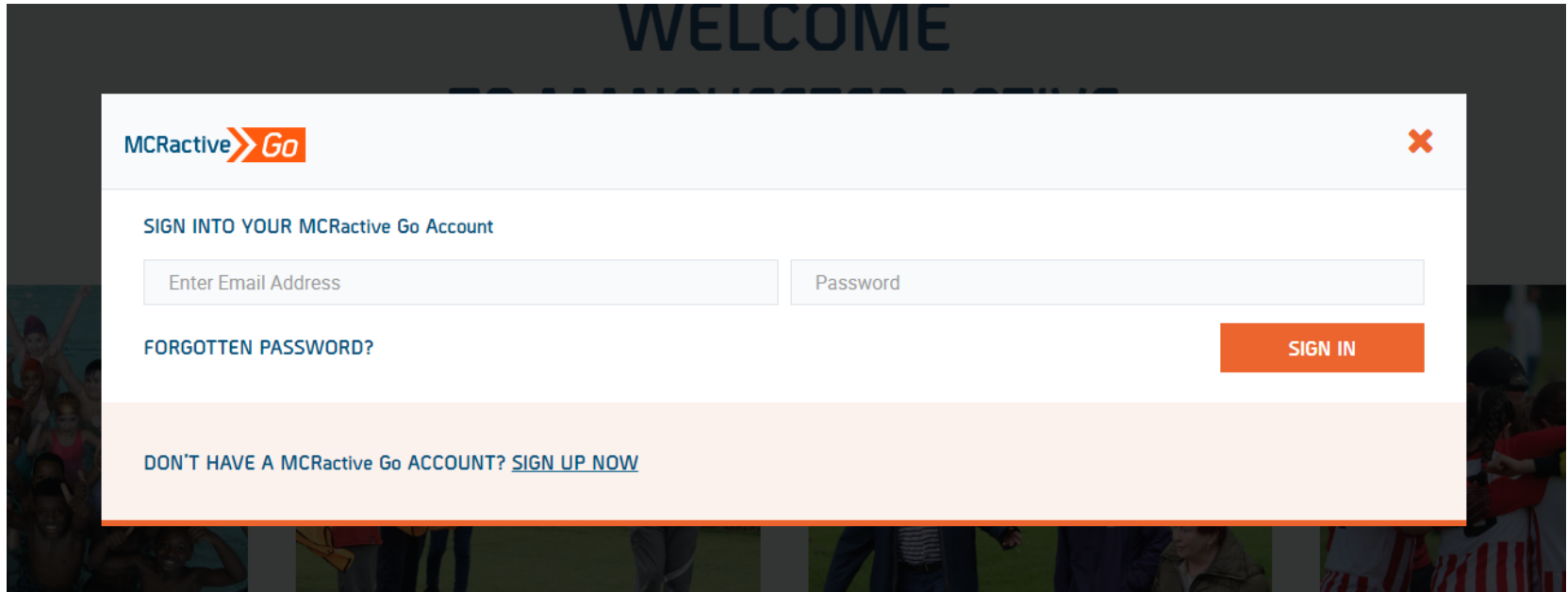
HOW TO EDIT FAMILY  
ACCOUNTS

# HOW TO EDIT FAMILY ACCOUNTS



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# HOW TO EDIT FAMILY ACCOUNTS



WELCOME

MCRactive Go

SIGN INTO YOUR MCRactive Go Account

Enter Email Address Password

FORGOTTEN PASSWORD? SIGN IN

DON'T HAVE A MCRactive Go ACCOUNT? [SIGN UP NOW](#)

- Simply log in with your username and password and click Sign in

# HOW TO EDIT FAMILY ACCOUNTS

The screenshot shows the MCRactive website interface. At the top, there is a navigation bar with links for HOME, MOVE MORE, FOR ACTIVITY PROVIDERS, YOUR HEALTH, and SUPPORTING OUR CITY. There are also buttons for LAUNCH WEBSITE ACCESSIBILITY and SIGN OUT. Below this is a secondary navigation bar with the MCRactive logo and links for MCRACTIVE GO CARD, BOOKINGS, MY APPS, ACTIVITY HISTORY, and SETTINGS. The SETTINGS dropdown menu is open, showing options for FAMILY ACCOUNTS, FAQs, and COMMUNICATION PREFERENCES. The main content area displays a welcome message: "WELCOME TO MANCHESTER ACTIVE". Below the welcome message, there is a red button labeled "ADD NEW FAMILY MEMBER". A large grey box contains the text "TEST TEST". At the bottom of this box, there are two buttons: "VIEW DISCOUNTS" and "VIEW/EDIT ACCOUNT". The "VIEW/EDIT ACCOUNT" button is circled in red. To the right of the screenshot, there is a list of instructions.

HOME MOVE MORE FOR ACTIVITY PROVIDERS YOUR HEALTH SUPPORTING OUR CITY LAUNCH WEBSITE ACCESSIBILITY SIGN OUT

MCRactive Go MCRACTIVE GO CARD BOOKINGS MY APPS ACTIVITY HISTORY SETTINGS

WELCOME TO MANCHESTER ACTIVE

FAMILY ACCOUNTS  
FAQS  
COMMUNICATION PREFERENCES

ADD NEW FAMILY MEMBER

TEST TEST

VIEW DISCOUNTS VIEW/EDIT ACCOUNT

- Go to settings.
- Click on Family Accounts.
- Click View/Edit account on desired individual.

# HOW TO EDIT FAMILY ACCOUNTS

[DELETE PROFILE](#) [SAVE](#)

First Name Test	Surname Test	Email Address MCRactive@test.com
Contact Number 00000000000	Gender Male	Date of Birth 29 Nov 2001
Post code G2 3ab	<a href="#">FIND ADDRESS</a>	Address 7 Renfrew Street,Glasgow
Emergency Contact Number 00000000000	Ethnic Origin mixed - white and black african	Emergency Contact Person Steven Taylor
Do you consider yourself to have a disability? No	Do you have any medical or hidden medical condition providers should be aware off? No	
Allergies and / or Dietary description	Photo consent? Yes	

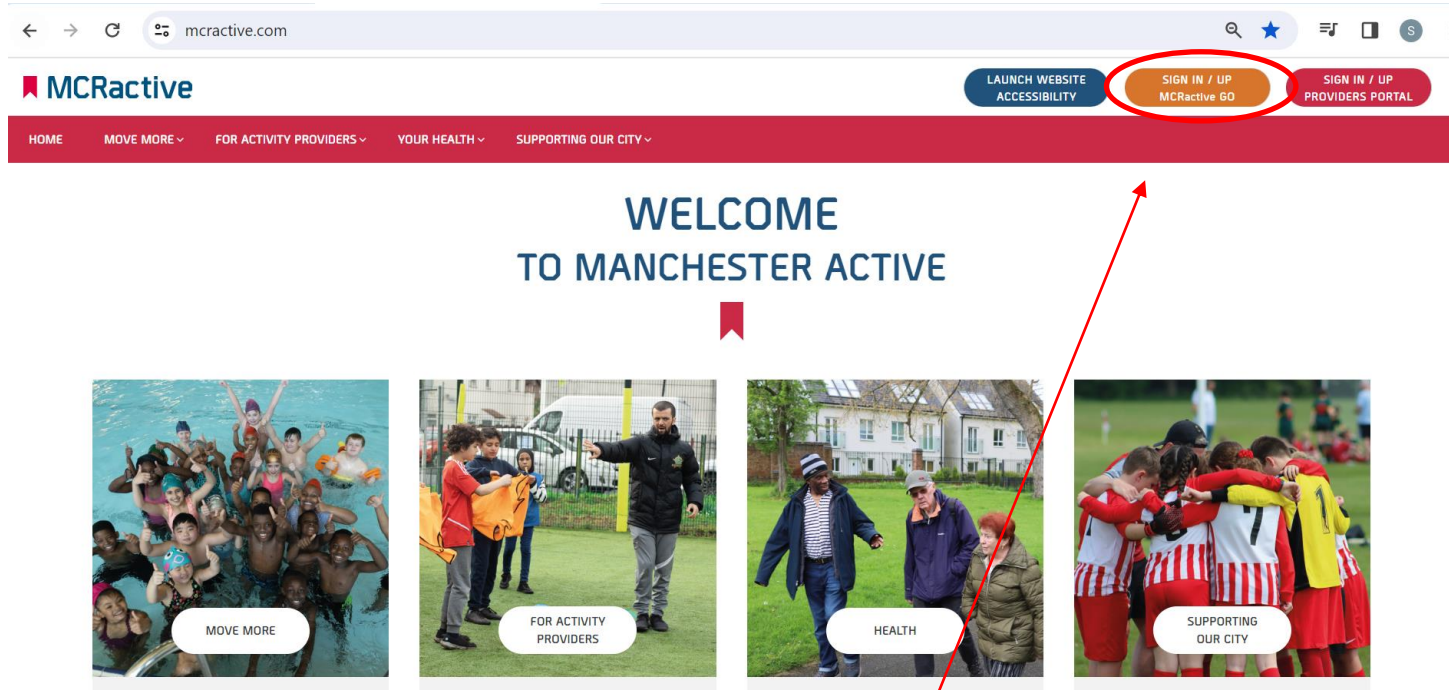
- Here you can Edit the account and the individual personal details.
- Click Save.



# MCRactive GO

HOW TO ADD A FAMILY  
MEMBER

# HOW TO ADD A FAMILY MEMBER



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- From here, Click on the **“Sign in/up MCRactive GO”**

# HOW TO ADD A FAMILY MEMBER

WELCOME

MCRactive **Go** ✕

SIGN INTO YOUR MCRactive Go Account

Enter Email Address Password

FORGOTTEN PASSWORD? **SIGN IN**

DON'T HAVE A MCRactive Go ACCOUNT? [SIGN UP NOW](#)

- Simply log in with your username and password and click Sign in



# HOW TO ADD A FAMILY MEMBER

The screenshot shows the MCRactive website interface. At the top, there is a navigation bar with links for HOME, MOVE MORE, FOR ACTIVITY PROVIDERS, YOUR HEALTH, and SUPPORTING OUR CITY. There are also buttons for LAUNCH WEBSITE ACCESSIBILITY and SIGN OUT. Below this is a secondary navigation bar with the MCRactive logo and links for MCRACTIVE GO CARD, BOOKINGS, MY APPS, ACTIVITY HISTORY, and SETTINGS. The SETTINGS dropdown menu is open, showing options for FAMILY ACCOUNTS, FAQs, and COMMUNICATION PREFERENCES. The main content area displays a large heading "WELCOME TO MANCHESTER ACTIVE" and a user profile card. The profile card contains the text "TEST TEST" and two buttons: "VIEW DISCOUNTS" and "VIEW/EDIT ACCOUNT". A red oval highlights the "ADD NEW FAMILY MEMBER" button located above the profile card.

HOME MOVE MORE FOR ACTIVITY PROVIDERS YOUR HEALTH SUPPORTING OUR CITY LAUNCH WEBSITE ACCESSIBILITY SIGN OUT

MCRactive Go MCRACTIVE GO CARD BOOKINGS MY APPS ACTIVITY HISTORY SETTINGS

WELCOME TO MANCHESTER ACTIVE

FAMILY ACCOUNTS  
FAQS  
COMMUNICATION PREFERENCES

TEST TEST

ADD NEW FAMILY MEMBER

VIEW DISCOUNTS VIEW/EDIT ACCOUNT

- Go to settings.
- Click on Family Accounts.
- Click ADD NEW FAMILY MEMBER

# HOW TO ADD A FAMILY MEMBER

## STEP 1 - WOULD YOU LIKE TO REGISTER AN ADULT OR A CHILD?

ADULT

CHILD

## STEP 2 - REGISTRATION DETAILS

First Name

Surname

Email Address

Mobile Telephone Number

Select Gender

Date of Birth

Day

Month

Year

Use Address of Parent Member For This Member?

Post Code

FIND ADDRESS

Address

Emergency Contact Name

Emergency Contact Number

I Would Describe My Ethnic Origin As

Do you consider yourself to have a disability?

Do you have any medical or hidden medical condition providers should be aware of?



I agree that my child participates in any activities promoted via the MCRactive website at their own risk and that, as their parent or legal guardian, I will seek guidance from my General Practitioner or Medical Professional, where required.

SUBMIT

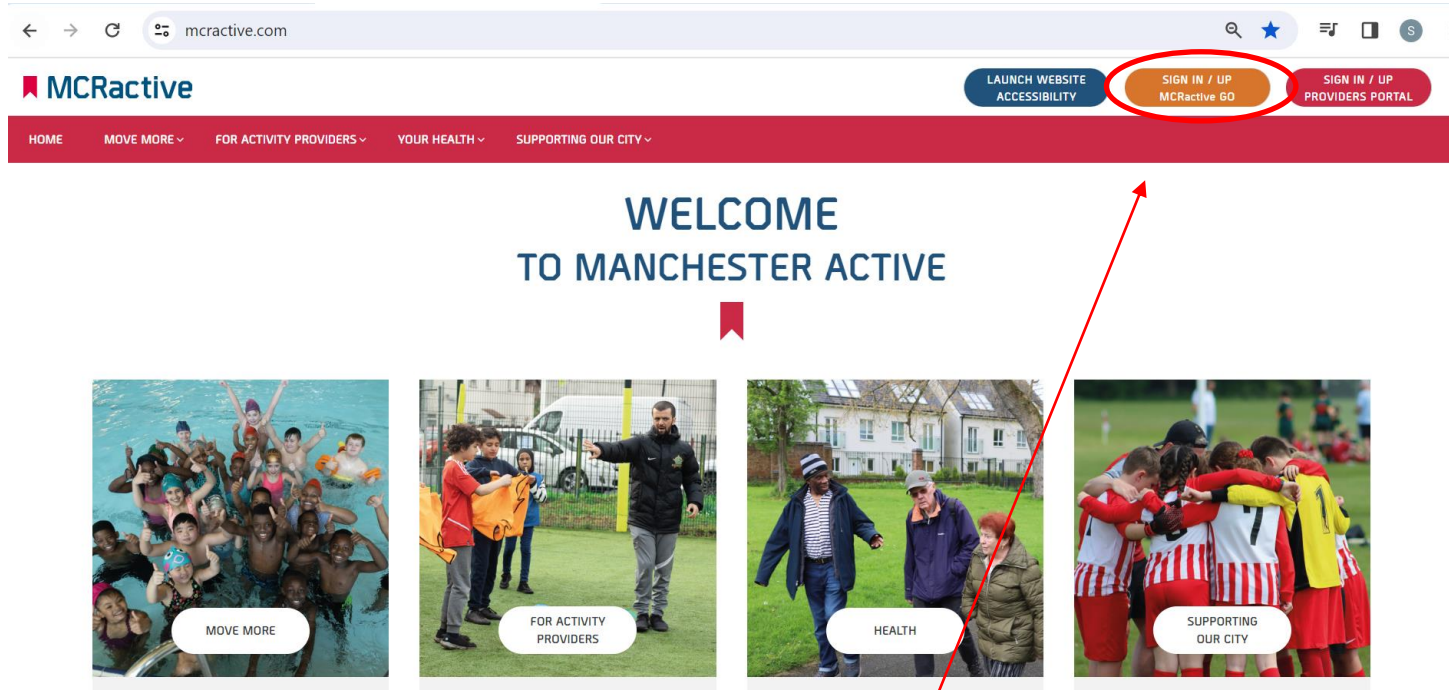
- Select whether you are adding an Adult or a child
- Here you can fill out the details of the family member you are adding.
- Click Save.



# MCRactive GO

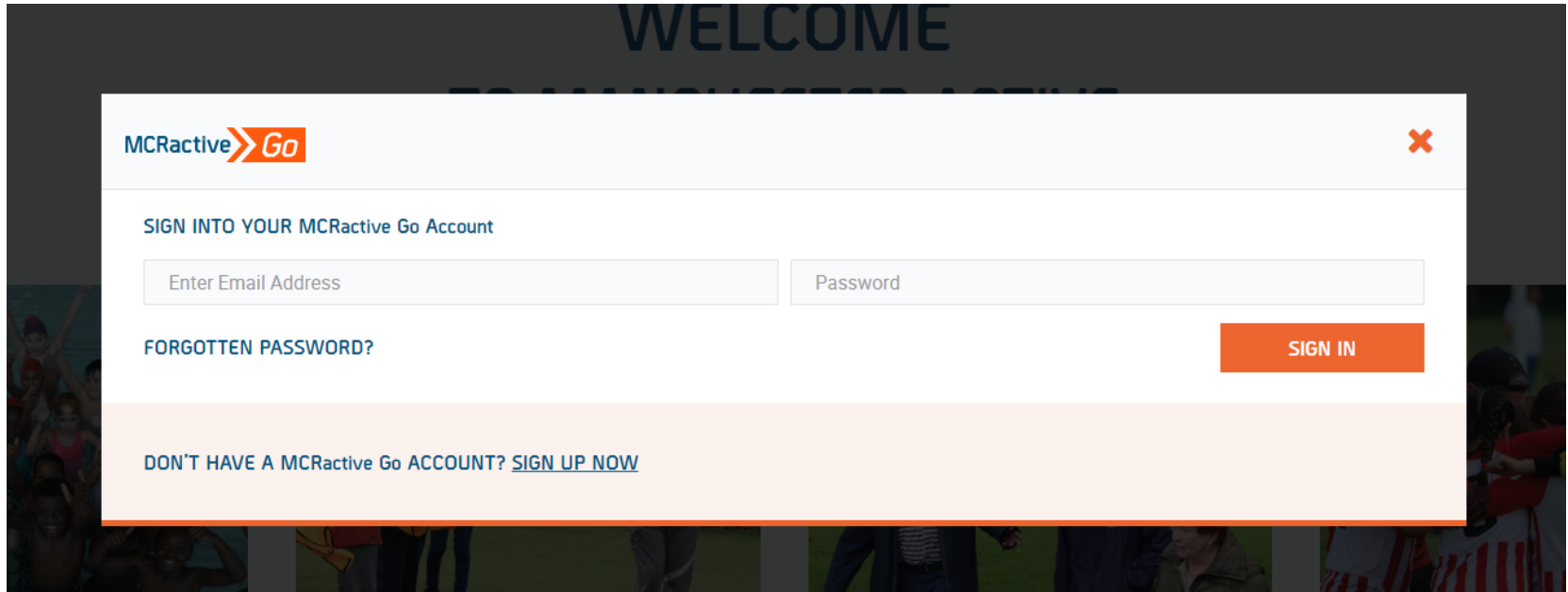
HOW TO BOOK DIRECT WITH  
THE PROVIDERS

# HOW TO BOOK DIRECT WITH PROVIDERS



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- From here, Click on the **“Sign in/up MCRactive GO”**

# HOW TO BOOK DIRECT WITH PROVIDERS



WELCOME

MCRactive Go

SIGN INTO YOUR MCRactive Go Account

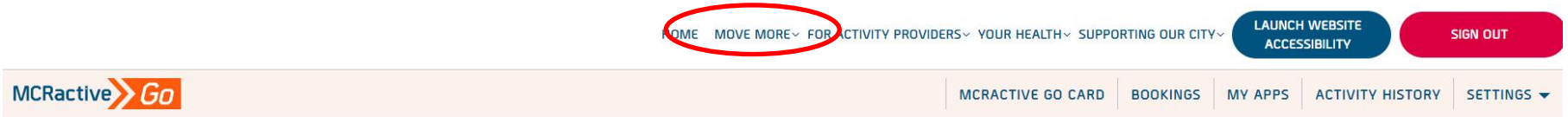
Enter Email Address Password

FORGOTTEN PASSWORD? SIGN IN

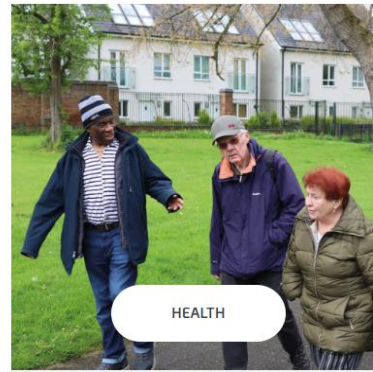
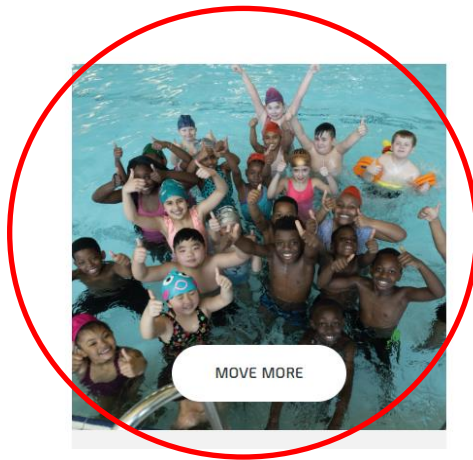
DON'T HAVE A MCRactive Go ACCOUNT? [SIGN UP NOW](#)

- Simply log in with your username and password and click Sign in

# HOW TO BOOK DIRECT WITH PROVIDERS



## WELCOME TO MANCHESTER ACTIVE



- Once logged in on the bar across the top select **“move more”**.
- Either in the top tool bar on the image pre loaded

# HOW TO BOOK DIRECT WITH PROVIDERS

HOME MOVE MORE^ FOR ACTIVITY PROVIDERS^ YOUR HEALTH^ SUPPORTING OUR CITY^ LAUNCH WEBSITE ACCESSIBILITY SIGN OUT

MCRactive Go MCRACTIVE GO CARD BOOKINGS MY APPS ACTIVITY HISTORY SETTINGS

**MOVE MORE**  
Choose how you move more through our unique Activity Finder, our Be Active at Home online support, hear stories from local people finding their own way to move more or experience an annual world-class local, national, and international sporting events calendar that is the envy of the world!  
Sign up to volunteer and to also receive regular updates and news to support your journey

**ACTIVITY FINDER**  
Find local activities, events, providers, places and more right on your doorstep to help you move more each day

**LIVE WITH SPORT**  
Discover what makes Manchester a world renowned sporting city with sport in our blood, and the find out the next major events coming to the city.

**BE ACTIVE AT HOME**  
Discover the variety of virtual activities you can follow or take part in to feel inspired and move more in the comfort of your own home, garden or nearest outdoor green space

**LOCAL STORIES**  
Hear how other local people stay active across Manchester and be inspired to join in or find your own way

**HOLIDAY ACTIVITY FUND (HAF)**  
Free places for children eligible for free school meals or with no recourse to public funds, providing sport and physical, arts and crafts activities and day trips, along with a free meal during the day

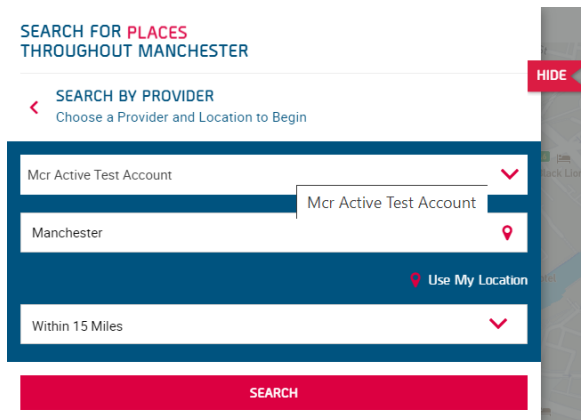
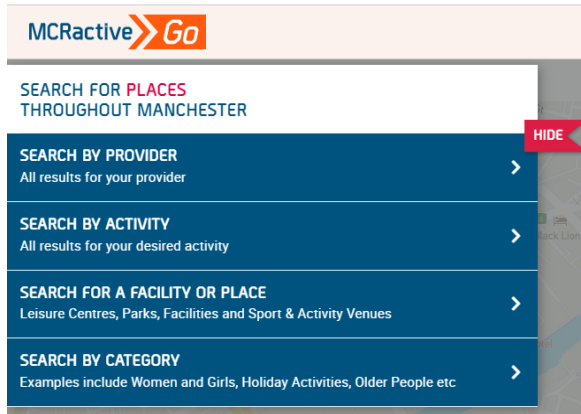
**NEWSLETTER SIGN UP**  
Sign up for our fortnightly VOICE newsletter for inspiration, news and advice to help you move more, and stay in the know

**LATEST NEWS**  
Find out about the latest news, stories, events and activities shaping movement and activity across Manchester

**VOLUNTEER**  
Passionate about volunteering? Visit MCRVIP to train and deploy more volunteers across Manchester's sport and physical activity opportunities

- Click on Activity Finder

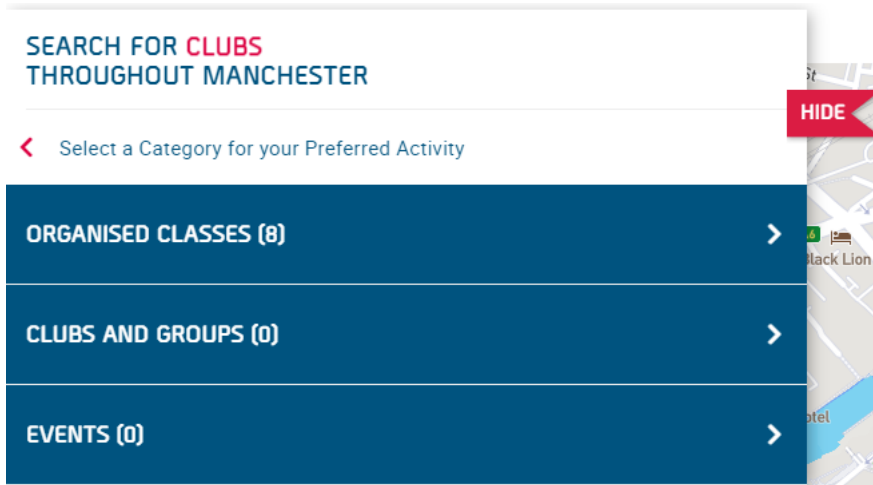
# HOW TO BOOK DIRECT WITH PROVIDERS



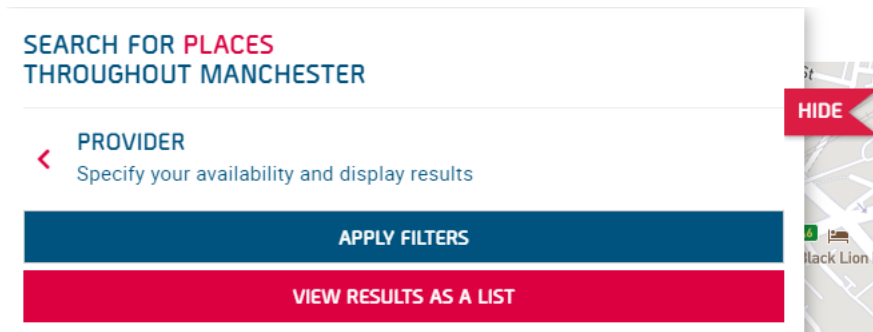
- <https://www.mcractive.com/find-activity>
- Click Search by Provider
- Enter your location or Postcode
- Set how far you are willing to travel
- Select the Provider



# HOW TO BOOK DIRECT WITH PROVIDERS



- Click Organised Classes
- View as a list



# HOW TO BOOK DIRECT WITH PROVIDERS

The screenshot displays the MCRactive Go interface with a navigation bar at the top containing 'MCRactive Go', 'MCRACTIVE GO CARD', 'BOOKINGS', 'MY APPS', 'ACTIVITY HISTORY', and 'SETTINGS'. Below the navigation bar, three activity session cards are listed:

- BOOKING HAF NEW MONDAY TRAINING**  
Session Delivered By Mcr Active Test Account  
Available Spaces 13  
MCRactive PARTNER  
Wednesdays 10:00 - 14:00  
Next Sessions  
Wednesday 20/03/2024  
Minimum Age 4  
Maximum Age 16  
Cineworld, 7 Renfrew Street, Glasgow, Glasgow, G2 3AB  
Distance 0.35 Miles Away
- BOOKING HAF NEW RELEASE**  
Session Delivered By Mcr Active Test Account  
Available Spaces 13  
MCRactive PARTNER  
Wednesdays 10:00 - 15:00  
Next Sessions  
Wednesday 20/03/2024  
Minimum Age 4  
Maximum Age 16  
Cineworld, 7 Renfrew Street, Glasgow, Glasgow, G2 3AB  
Distance 0.37 Miles Away
- BOOKING HAF NEW MONDAY TRAINING**  
Session Delivered By Mcr Active Test Account  
Available Spaces 15  
MCRactive PARTNER  
Thursdays 10:00 - 14:00  
Next Sessions  
Thursday 21/03/2024  
Minimum Age 4  
Maximum Age 16  
Cineworld, 7 Renfrew Street, Glasgow, Glasgow, G2 3AB  
Distance 0.35 Miles Away

- Find the session you want to book onto
- Click on More information to find more about the session or the provider
- Click View on Map to get directions
- Click BOOK NOW to select your eligible family members

# HOW TO BOOK DIRECT WITH PROVIDERS

 MCRactive



## SELECT MEMBER

Please select the MCRactive Go account holder/s that you wish to book this session for. Please note only accounts holders who are eligible for this session will appear below as age, gender restrictions may apply. To check or add a family member [Click Here](#)

If you believe you are eligible and you are currently in receipt of benefit related free school meals please Contact us here [Click Here](#)

Sofia Taylor

Heidi Taylor

SUBMIT

- Select your Family members

**Please Note only eligible participants will show here,**

- Benefit Related Free School Meals
- Age
- Gender

If you have a family member on your account not showing this means they are not matching against the above checks, please click here to add eligible participants

# HOW TO BOOK DIRECT WITH PROVIDERS



Please provide the relevant information for the selected participants below to complete your booking

Sofia Taylor

Photos and videos may be taken during this session. Do you provide consent for this participant to be included.

YES

Does this participant have any Allergies and / or Dietary requirements

YES

Allergic to Dairy

School

SELECT

- Fill out Dietary requirements for each participant
- Please confirm whether photo can be taken
- Please confirm what school the Child attends

# HOW TO BOOK DIRECT WITH PROVIDERS

**TIMES & DATES:**

<b>THURSDAY</b> 21/03/2024	10:00 am 15 spaces	<input checked="" type="checkbox"/>
-------------------------------	-----------------------	-------------------------------------

**ACTIVITY:**

booking haf new release

May only be suitable for certain ages. Please check with the organizer before booking.

Non-refundable

To make a booking for yourself or on someone's behalf, please confirm you are 8+

I am 8 or over

**2 attendees**

2 x £0

Combined total: **£0.00**

**CONFIRM** >

- Check all booking details are correct.
- Please tick to confirm making the booking is over 8 (Even if you are booking for someone below 8) you are confirming you are over 8

# HOW TO BOOK DIRECT WITH PROVIDERS

**booking haf new release**  
2 attendees

**Location**  
Cineworld, 7 Renfrew Street, Glasgow,  
Glasgow, G23AB, GB

Comb. total	Date	Time
£0.00	21 Mar	10:00 am

## BOOKING CONFIRMED!

A confirmation email with everything you need to access your activity has been sent to your email

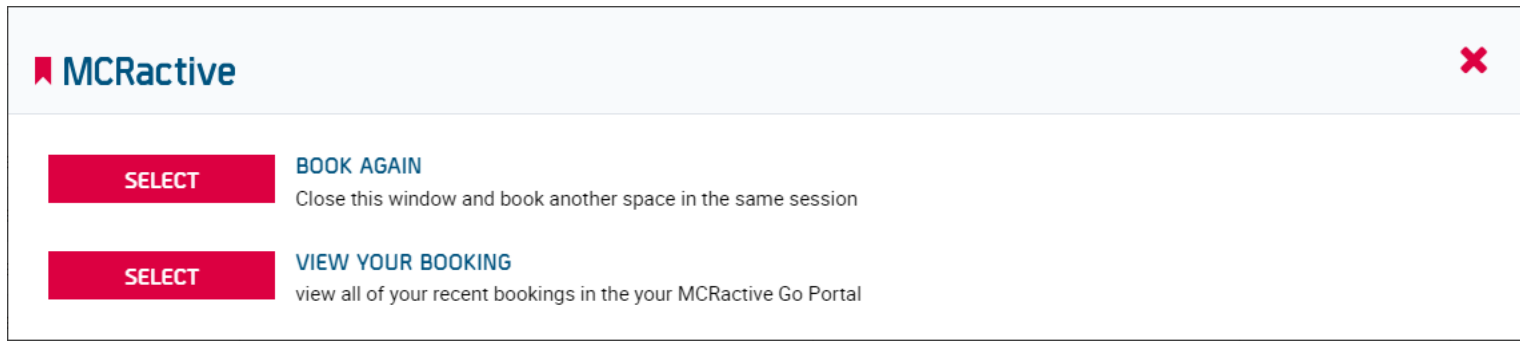


- Click 'View or make another booking' to continue booking other sessions.

PRINT THIS PAGE

VIEW OR MAKE  
ANOTHER BOOKING >

# HOW TO BOOK DIRECT WITH PROVIDERS



- Click 'BOOK AGAIN' to return you to the list of sessions where you can book another day with that provider
- Click 'VIEW YOUR BOOKINGS' to view all your bookings and where you can amend bookings or cancel a booking

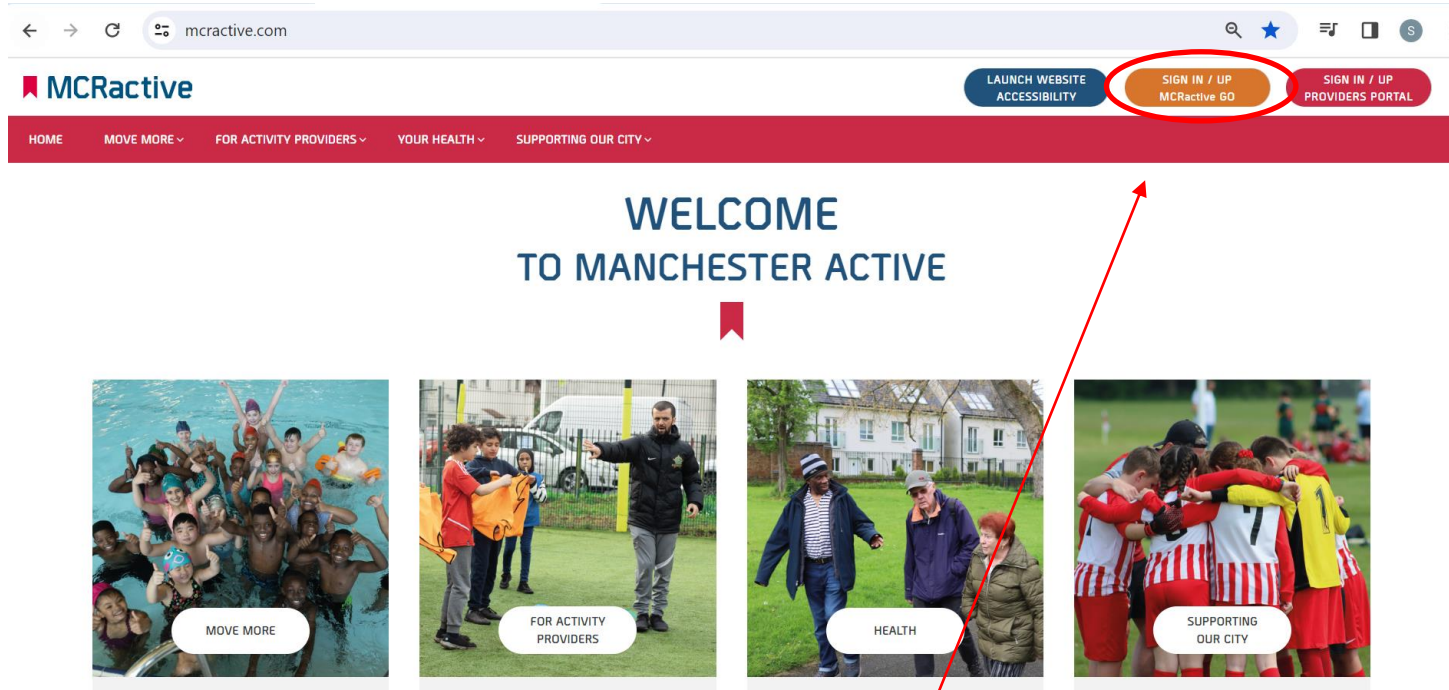


# MCRactive GO

HOW TO BOOK A HAF  
SESSION

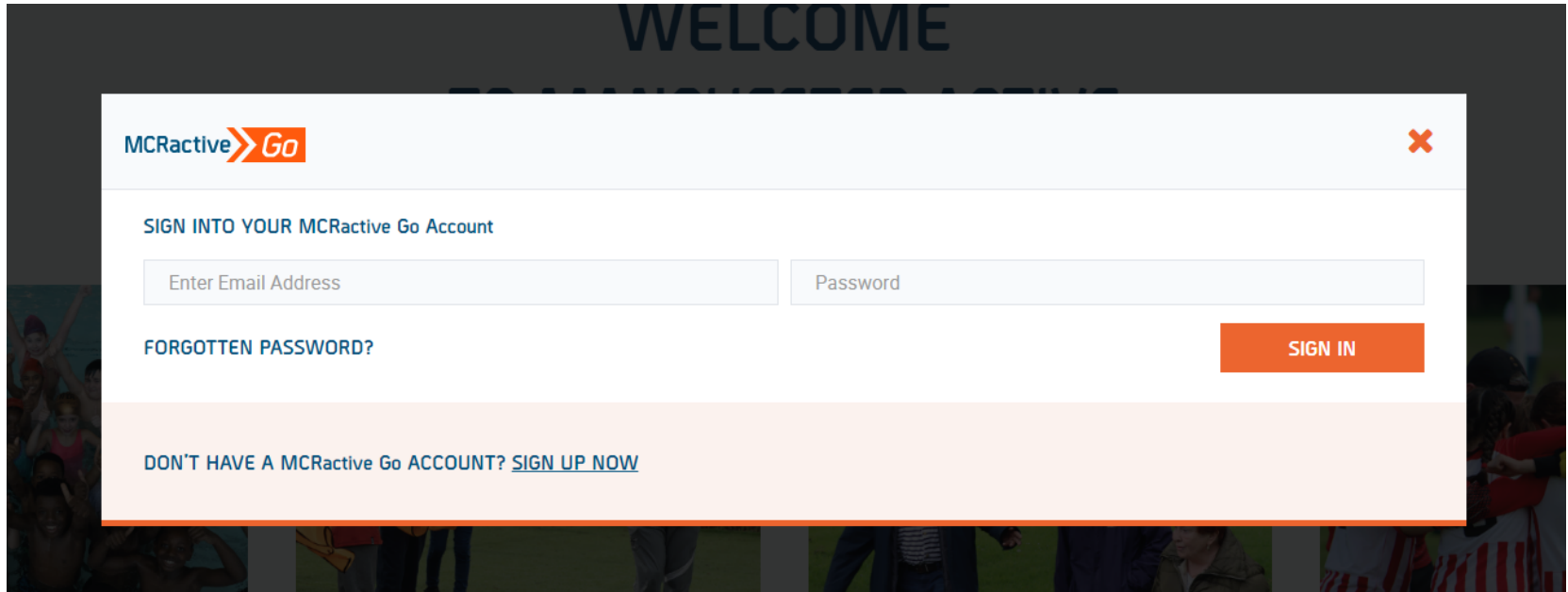


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WELCOME

MCRactive Go

SIGN INTO YOUR MCRactive Go Account

Enter Email Address Password

FORGOTTEN PASSWORD? SIGN IN

DON'T HAVE A MCRactive Go ACCOUNT? [SIGN UP NOW](#)

- Simply log in with your username and password and click Sign in

# HOW TO BOOK A HAF SESSION

HOME MOVE MORE FOR ACTIVITY PROVIDERS YOUR HEALTH SUPPORTING OUR CITY

LAUNCH WEBSITE  
ACCESSIBILITY

SIGN OUT

MCRactive **Go**

MCRACTIVE GO CARD

BOOKINGS

MY APPS

ACTIVITY HISTORY

SETTINGS

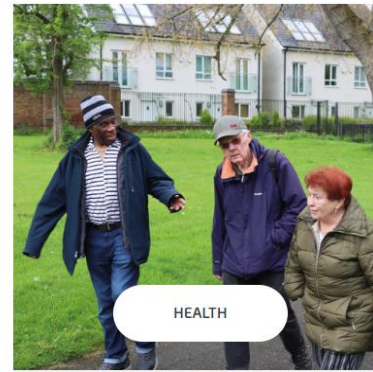
## WELCOME TO MANCHESTER ACTIVE



MOVE MORE



FOR ACTIVITY  
PROVIDERS



HEALTH



SUPPORTING  
OUR CITY

- Once logged in on the bar across the top select **“move more”**.
- Either in the top tool bar on the image pre loaded

# HOW TO BOOK A HAF SESSION

HOME MOVE MORE^ FOR ACTIVITY PROVIDERS^ YOUR HEALTH^ SUPPORTING OUR CITY^ LAUNCH WEBSITE ACCESSIBILITY SIGN OUT

MCRactive > Go

MCRACTIVE GO CARD BOOKINGS MY APPS ACTIVITY HISTORY SETTINGS ▾

**MOVE MORE**  
Choose how you move more through our unique Activity Finder, our Be Active at Home online support, hear stories from local people finding their own way to move more or experience an annual world-class local, national, and international sporting events calendar that is the envy of the world!  
Sign up to volunteer and to also receive regular updates and news to support your journey

**ACTIVITY FINDER**  
Find local activities, events, providers, places and more right on your doorstep to help you move more each day

**LIVE WITH SPORT**  
Discover what makes Manchester a world renowned sporting city with sport in our blood, and the find out the next major events coming to the city.

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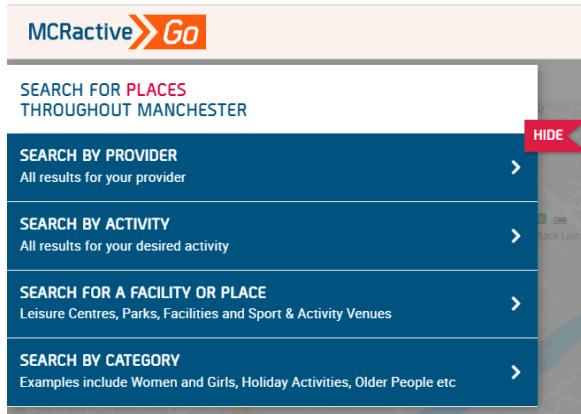
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Find out about the latest news, stories, events and activities shaping movement and activity across Manchester

**VOLUNTEER**  
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- Click on Activity Finder

# HOW TO BOOK A HAF SESSION

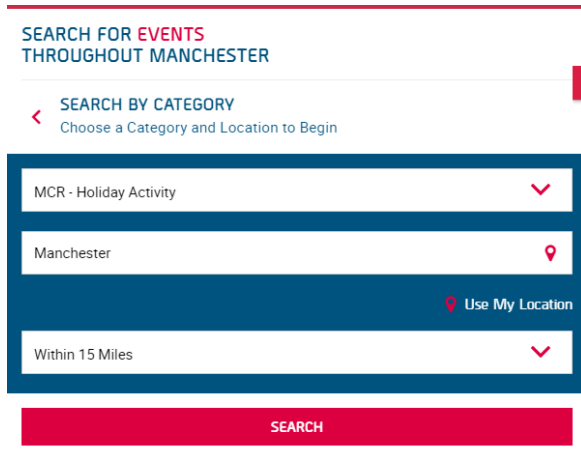


MCRactive **Go**

SEARCH FOR **PLACES**  
THROUGHOUT MANCHESTER

HIDE

- SEARCH BY PROVIDER  
All results for your provider >
- SEARCH BY ACTIVITY  
All results for your desired activity >
- SEARCH FOR A FACILITY OR PLACE  
Leisure Centres, Parks, Facilities and Sport & Activity Venues >
- SEARCH BY CATEGORY  
Examples include Women and Girls, Holiday Activities, Older People etc >



SEARCH FOR **EVENTS**  
THROUGHOUT MANCHESTER

< SEARCH BY CATEGORY  
Choose a Category and Location to Begin

MCR - Holiday Activity

Manchester

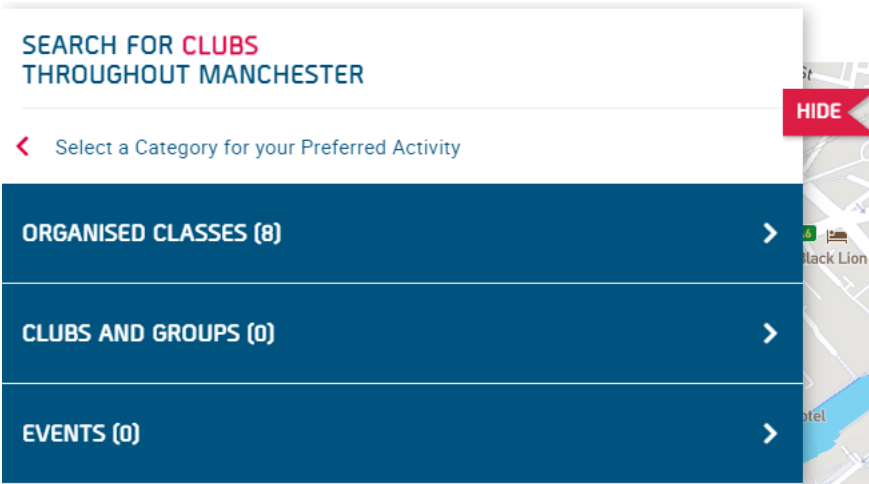
Use My Location

Within 15 Miles

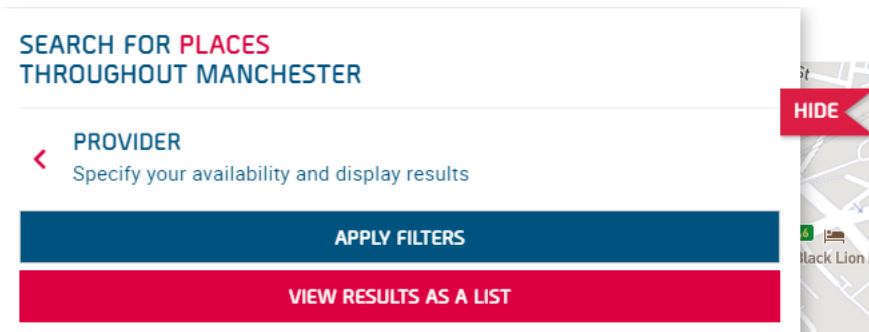
SEARCH

- <https://www.mcractive.com/find-activity>
- Click Search by Category
- Select MCR-Holiday Activity
- Enter your location or Postcode
- Set how far you are willing to travel

# HOW TO BOOK A HAF SESSION



- Click Organised Classes
- View as a list



# HOW TO BOOK A HAF SESSION

The screenshot displays the MCRactive Go website interface. At the top, there is a navigation bar with the MCRactive Go logo and links for MCRACTIVE GO CARD, BOOKINGS, MY APPS, ACTIVITY HISTORY, and SETTINGS. Below the navigation bar, three session cards are listed. Each card contains the following information:

- Session Title:** BOOKING HAF NEW MONDAY TRAINING, BOOKING HAF NEW RELEASE, and BOOKING HAF NEW MONDAY TRAINING.
- Session Description:** Session Delivered By Mcr Active Test Account.
- Available Spaces:** 13 for the first two sessions and 15 for the third.
- Provider:** MCRactive PARTNER.
- Time and Date:** Wednesdays 10:00 - 14:00 (for the first two) and Thursdays 10:00 - 14:00 (for the third). Next sessions are listed as Wednesday 20/03/2024 and Thursday 21/03/2024.
- Age Restrictions:** Minimum Age 4 and Maximum Age 16.
- Location:** Cineworld, 7 Renfrew Street, Glasgow, Glasgow, G2 3AB.
- Distance:** 0.35 Miles Away (for the first two) and 0.37 Miles Away (for the third).
- Buttons:** MORE INFORMATION, BOOK NOW, and VIEW ON MAP.

- Find the session you want to book onto
- Click on More information to find more about the session or the provider
- Click View on Map to get directions
- Click BOOK NOW to select your eligible family members

# HOW TO BOOK A HAF SESSION

 MCRactive



## SELECT MEMBER

Please select the MCRactive Go account holder/s that you wish to book this session for. Please note only accounts holders who are eligible for this session will appear below as age, gender restrictions may apply. To check or add a family member [Click Here](#)

If you believe you are eligible and you are currently in receipt of benefit related free school meals please Contact us here [Click Here](#)

Sofia Taylor

Heidi Taylor

SUBMIT

- Select your Family members

**Please Note only eligible participants will show here,**

- Benefit Related Free School Meals
- Age
- Gender

If you have a family member on your account not showing this means they are not matching against the above checks, please click here to add eligible participants



# HOW TO BOOK A HAF SESSION



Please provide the relevant information for the selected participants below to complete your booking

Sofia Taylor

Photos and videos may be taken during this session. Do you provide consent for this participant to be included.

YES

Does this participant have any Allergies and / or Dietary requirements

YES

Allergic to Dairy

School

SELECT

- Fill out Dietary requirements for each participant
- Please confirm whether photo can be taken
- Please confirm what school the Child attends

# HOW TO BOOK A HAF SESSION

**TIMES & DATES:**

<b>THURSDAY</b> 21/03/2024	10:00 am 15 spaces	✓
-------------------------------	-----------------------	---

**ACTIVITY:**

booking haf new release

May only be suitable for certain ages. Please check with the organizer before booking.

Non-refundable

To make a booking for yourself or on someone's behalf, please confirm you are 8+

I am 8 or over

**2 attendees**

2 x £0

Combined total: **£0.00**

**CONFIRM** >

- Check all booking details are correct.
- Please tick to confirm making the booking is over 8 (Even if you are booking for someone below 8) you are confirming you are over 8

# HOW TO BOOK A HAF SESSION

**booking haf new release**  
2 attendees

**Location**  
Cineworld, 7 Renfrew Street, Glasgow,  
Glasgow, G23AB, GB

Comb. total	Date	Time
£0.00	21 Mar	10:00 am

## BOOKING CONFIRMED!

A confirmation email with everything you need to access your activity has been sent to your email




- Click 'View or make another booking' to continue booking other sessions.

PRINT THIS PAGE

VIEW OR MAKE  
ANOTHER BOOKING >

# HOW TO BOOK A HAF SESSION

✕

**SELECT** **BOOK AGAIN**  
Close this window and book another space in the same session

**SELECT** **VIEW YOUR BOOKING**  
view all of your recent bookings in the your MCRactive Go Portal

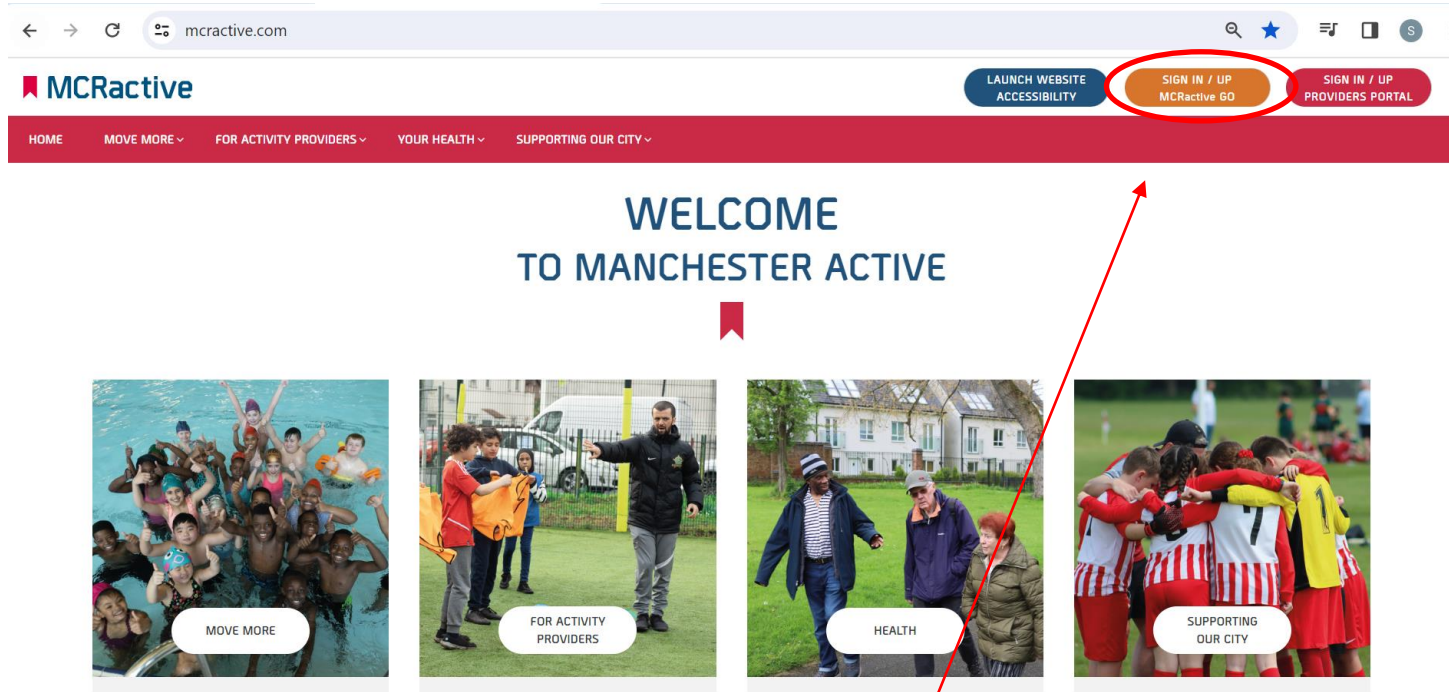
- Click 'BOOK AGAIN' to return you to the list of sessions where you can book another day with that provider
- Click 'VIEW YOUR BOOKINGS' to view all your bookings and where you can amend bookings or cancel a booking



# MCRactive GO

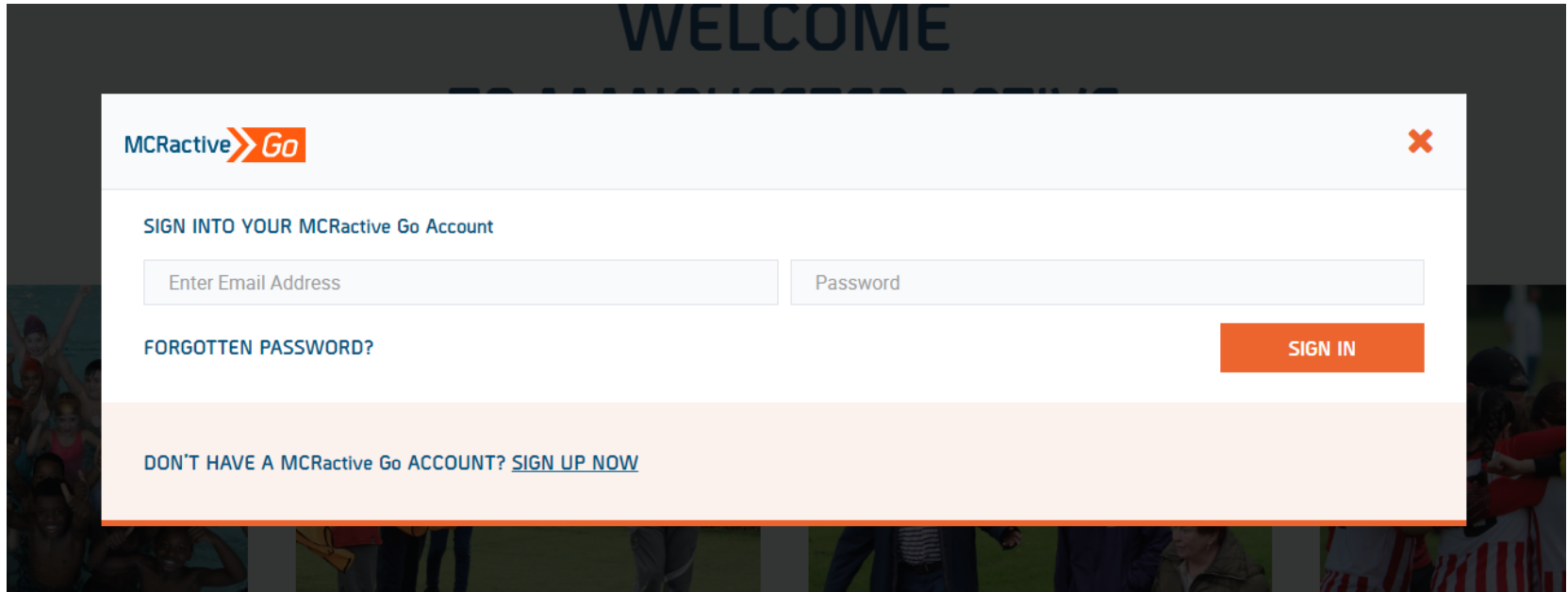
HOW TO CHECK FSM  
ELIGIBILITY

# HOW TO CHECK FSM ELIGIBILITY



- To get started head on over to [www.mcractive.com](http://www.mcractive.com)
- From here, Click on the **“Sign in/up MCRactive GO”**

# HOW TO CHECK FSM ELIGIBILITY



WELCOME

MCRactive Go

SIGN INTO YOUR MCRactive Go Account

Enter Email Address Password

FORGOTTEN PASSWORD? SIGN IN

DON'T HAVE A MCRactive Go ACCOUNT? [SIGN UP NOW](#)

- Simply log in with your username and password and click Sign in

# HOW TO CHECK FSM ELIGIBILITY

The screenshot shows the MCRactive website interface. At the top, there is a navigation bar with links for HOME, MOVE MORE, FOR ACTIVITY PROVIDERS, YOUR HEALTH, and SUPPORTING OUR CITY. There are also buttons for LAUNCH WEBSITE ACCESSIBILITY and SIGN OUT. Below this is a secondary navigation bar with the MCRactive logo and links for MCRACTIVE GO CARD, BOOKINGS, MY APPS, ACTIVITY HISTORY, and SETTINGS. The SETTINGS dropdown menu is open, showing options for FAMILY ACCOUNTS, FAQs, and COMMUNICATION PREFERENCES. The main content area displays a large heading 'WELCOME TO MANCHESTER ACTIVE' and a red button labeled 'ADD NEW FAMILY MEMBER'. Below this is a grey box containing the text 'TEST TEST'. At the bottom of this box are two buttons: 'VIEW DISCOUNTS' (highlighted with a red circle) and 'VIEW/EDIT ACCOUNT'.

HOME MOVE MORE FOR ACTIVITY PROVIDERS YOUR HEALTH SUPPORTING OUR CITY LAUNCH WEBSITE ACCESSIBILITY SIGN OUT

MCRactive Go MCRACTIVE GO CARD BOOKINGS MY APPS ACTIVITY HISTORY SETTINGS

WELCOME TO MANCHESTER ACTIVE

FAMILY ACCOUNTS  
FAQS  
COMMUNICATION PREFERENCES

ADD NEW FAMILY MEMBER

TEST TEST

VIEW DISCOUNTS VIEW/EDIT ACCOUNT

- Go to settings.
- Click on Family Accounts.
- Click VIEW DISCOUNTS



# HOW TO CHECK FSM ELIGIBILITY

YOU WILL AUTOMATICALLY RECEIVE UP TO 30% DISCOUNT WHEN YOU BOOK LEISURE CENTRE ACTIVITIES THROUGH MCRACTIVE.COM



YOU ARE AUTOMATICALLY ENTITLED TO ANY MCRACTIVE DISCOUNT OFFERED BY PARTICIPATING ACTIVITY PROVIDERS



YOU ARE CURRENTLY QUALIFY FOR SWIMMING

Manchester under 17s swim for free during designated public general swim sessions over the school holidays and at weekends during term time, and  
Manchester Over 60s swim for free during any designated public general swim session, anytime.



ELIGIBLE FOR HOLIDAY ACTIVITY FUND PROGRAMME



- Check to see if you have a tick next to 'Eligible for Holiday Activity Fund Programme'

# HOW TO CHECK FSM ELIGIBILITY

HOME **MOVE MORE** ^ FOR ACTIVITY PROVIDERS ^ YOUR HEALTH ^ SUPPORTING OUR CITY ^ LAUNCH WEBSITE ACCESSIBILITY SIGN OUT

MCRactive **Go** MCRACTIVE GO CARD BOOKINGS MY APPS ACTIVITY HISTORY SETTINGS ▾

## MOVE MORE

Choose how you move more through our unique Activity Finder, our Be Active at Home online support, hear stories from local people finding their own way to move more or experience an annual world-class local, national, and international sporting events calendar that is the envy of the world!

Sign up to volunteer and to also receive regular updates and news to support your journey

## ACTIVITY FINDER

Find local activities, events, providers, places and more right on your doorstep to help you move more each day

## HOLIDAY ACTIVITY FUND (HAF)

Free places for children eligible for free school meals or with no recourse to public funds, providing sport and physical, arts and crafts activities and day trips, along with a free meal during the day

## ALIVE WITH SPORT

Discover what makes Manchester a world renowned sporting city with sport in our blood, and the find out the next major events coming to the city.

## NEWSLETTER SIGN UP

Sign up for our fortnightly VOICE newsletter for inspiration, news and advice to help you move more, and stay in the know

## BE ACTIVE AT HOME

Discover the variety of virtual activities you can follow or take part in to feel inspired and move more in the comfort of your own home, garden or nearest outdoor green space

## LATEST NEWS

Find out about the latest news, stories, events and activities shaping movement and activity across Manchester

## LOCAL STORIES

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## VOLUNTEER

Passionate about volunteering? Visit MCRVIP to train and deploy more volunteers across Manchester's sport and physical activity opportunities

To find out more

- On the Home screen
- Click Move More
- Click 'Holiday Activity Fund (HAF)'

# HOW TO CHECK FSM ELIGIBILITY

## FREE SCHOOL MEAL ELIGIBILITY IN MANCHESTER

Manchester Active and Manchester City Council are offering hundreds of FREE places for children eligible for benefit related free school meals to access a variety of activities over the school holiday periods.

Activities will range from Sport and Physical Activities, Arts and Crafts and sometimes can include a variety of Day Trips. Funded by the Department of Education.

In addition to the activities, each booked place will include a FREE meal during the day.

Eligibility checks are going to change in 2024 and the registration system will automatically recognise those who are eligible, with a code no longer being issued.

Currently all children in Reception, Year 1 and Year 2 can get free school meals whatever your income. But, if you receive one of the qualifying incomes (see below) you will need to register for benefit related free school meals in order for the registration system to recognise that your child is eligible for a school holiday activity place.

## SCROLL DOWN TO FIND OUT MORE AND SEE A FULL LIST OF HOLIDAY ACTIVITIES

[CLICK HERE TO VIEW BOOKING GUIDANCE](#)

[CLICK HERE TO VIEW ELIGIBILITY](#)

Your child may qualify for free school meals if you get any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- The guaranteed part of Pension Credit
- Child Tax Credit (if your annual gross income is £16,190 or less and you don't get Working Tax Credit)
- Working Tax Credit run-off after you come off Working Tax Credit
- Universal Credit that you applied for on, or after, 1 April 2018. As long as your household income is less than £7,400 a year after tax, not including any benefits
- You may also qualify if you are an asylum seeker, or if a child receives any of these benefits directly, instead of through a parent or guardian.

Think you are Eligible? [Apply for Free School Meals here](#)

[CLICK HERE TO LEARN MORE ABOUT MANCHESTER ACTIVE GO](#)

To find out more

- Click on the Eligibility for more information

# HOW TO CHECK FSM ELIGIBILITY

HOME **MOVE MORE** ^ FOR ACTIVITY PROVIDERS ^ YOUR HEALTH ^ SUPPORTING OUR CITY ^ LAUNCH WEBSITE ACCESSIBILITY SIGN OUT

MCRactive Go MCRACTIVE GO CARD BOOKINGS MY APPS ACTIVITY HISTORY SETTINGS

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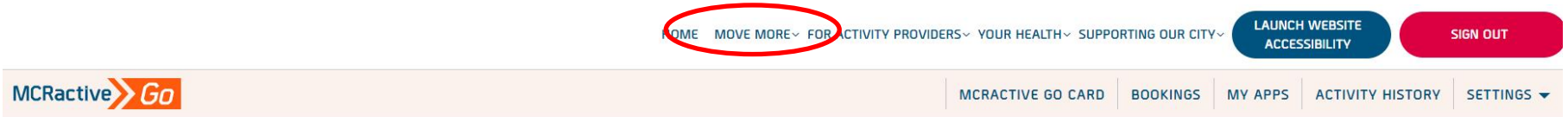
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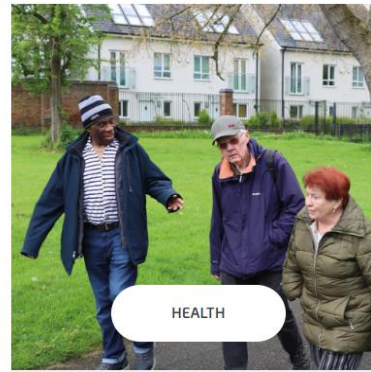
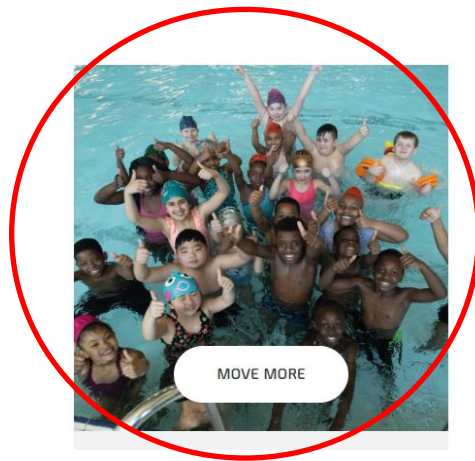
# MCRactive GO

HOW TO CONTACT YOU  
REGARDING FSM ELIGIBILITY

# HOW TO CONTACT YOU REGARDING FSM ELIGIBILITY



## WELCOME TO MANCHESTER ACTIVE



- Once logged in on the bar across the top select **“move more”**.
- Either in the top tool bar on the image pre loaded

# HOW TO CONTACT YOU REGARDING FSM ELIGIBILITY

HOME MOVE MORE^ FOR ACTIVITY PROVIDERS^ YOUR HEALTH^ SUPPORTING OUR CITY^ LAUNCH WEBSITE ACCESSIBILITY SIGN OUT

MCRactive Go MCRACTIVE GO CARD BOOKINGS MY APPS ACTIVITY HISTORY SETTINGS

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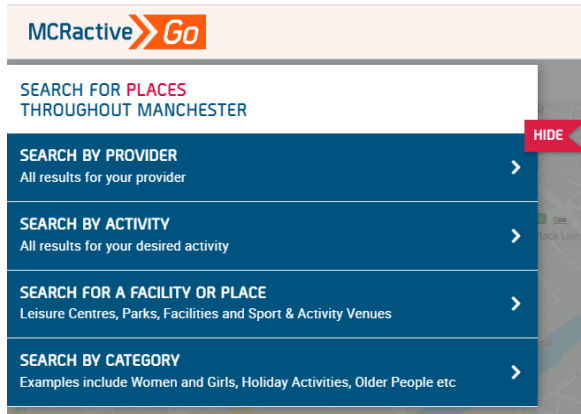
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- Click on Activity Finder



# HOW TO CONTACT YOU REGARDING FSM ELIGIBILITY



MCRactive >> Go

SEARCH FOR PLACES  
THROUGHOUT MANCHESTER

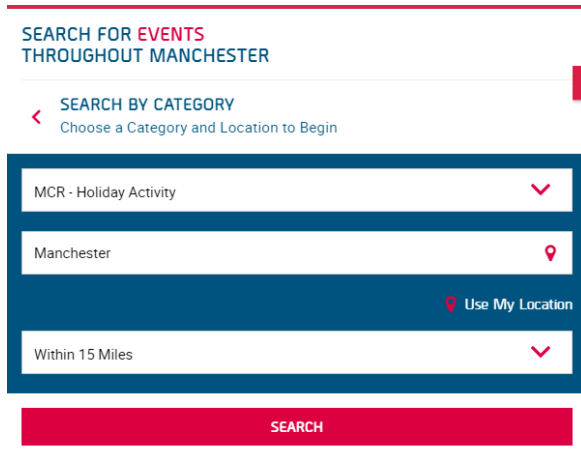
HIDE

SEARCH BY PROVIDER  
All results for your provider >

SEARCH BY ACTIVITY  
All results for your desired activity >

SEARCH FOR A FACILITY OR PLACE  
Leisure Centres, Parks, Facilities and Sport & Activity Venues >

SEARCH BY CATEGORY  
Examples include Women and Girls, Holiday Activities, Older People etc >



SEARCH FOR EVENTS  
THROUGHOUT MANCHESTER

SEARCH BY CATEGORY  
Choose a Category and Location to Begin

MCR - Holiday Activity

Manchester

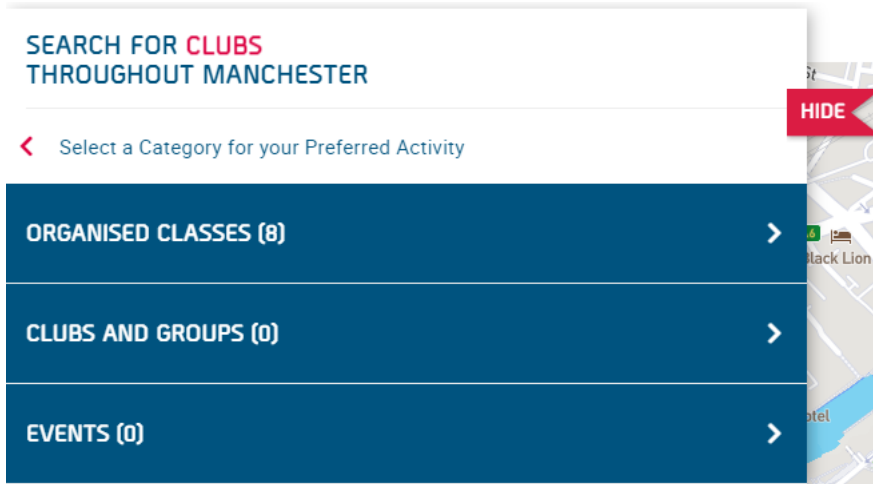
Use My Location

Within 15 Miles

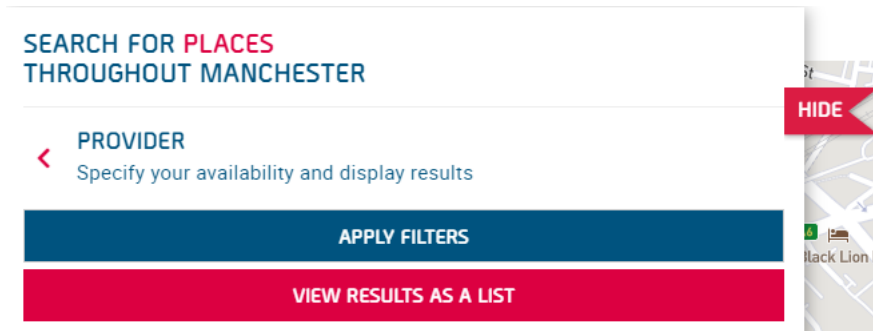
SEARCH

- <https://www.mcractive.com/find-activity>
- Click Search by Provider or Search by Category
- Select MCR-Holiday Activity (if Searching by Category)
- Enter your location or Postcode
- Set how far you are willing to travel

# HOW TO CONTACT YOU REGARDING FSM ELIGIBILITY



- Click Organised Classes
- View as a list



# HOW TO CONTACT YOU REGARDING FSM ELIGIBILITY

The screenshot displays the MCRactive Go website interface. At the top, there is a navigation bar with the MCRactive Go logo and several menu items: MCRACTIVE GO CARD, BOOKINGS, MY APPS, ACTIVITY HISTORY, and SETTINGS. Below the navigation bar, there are three session listings. Each listing includes the session title, a description, available spaces, a partner logo, session times, next sessions, location, and distance. Each listing also has buttons for 'MORE INFORMATION', 'BOOK NOW', and 'VIEW ON MAP'.

Session Title	Session Description	Available Spaces	Partner	Session Times	Next Sessions	Location	Distance	Buttons
BOOKING HAF NEW MONDAY TRAINING	Session Delivered By Mcr Active Test Account	13	MCRactive PARTNER	Wednesdays 10:00 - 14:00	Wednesday 20/03/2024	Cineworld, 7 Renfrew Street, Glasgow, G2 3AB	0.35 Miles Away	MORE INFORMATION, BOOK NOW, VIEW ON MAP
BOOKING HAF NEW RELEASE	Session Delivered By Mcr Active Test Account	13	MCRactive PARTNER	Wednesdays 10:00 - 15:00	Wednesday 20/03/2024	Cineworld, 7 Renfrew Street, Glasgow, G2 3AB	0.37 Miles Away	MORE INFORMATION, BOOK NOW, VIEW ON MAP
BOOKING HAF NEW MONDAY TRAINING	Session Delivered By Mcr Active Test Account	15	MCRactive PARTNER	Thursdays 10:00 - 14:00	Thursday 21/03/2024	Cineworld, 7 Renfrew Street, Glasgow, G2 3AB	0.35 Miles Away	MORE INFORMATION, BOOK NOW, VIEW ON MAP

- Find the session you want to book onto
- Click on More information to find more about the session or the provider
- Click View on Map to get directions
- Click BOOK NOW to select your eligible family members

# HOW TO CONTACT YOU REGARDING FSM ELIGIBILITY

 MCRactive



## SELECT MEMBER

Please select the MCRactive Go account holder/s that you wish to book this session for. Please note only accounts holders who are eligible for this session will appear below as age, gender restrictions may apply. To check or add a family member [Click Here](#)

If you believe you are eligible and you are currently in receipt of benefit related free school meals please Contact us here [Click Here](#)

Sofia Taylor

Heidi Taylor

SUBMIT

- If you believe you are eligible for benefit Related Free school meals and no Go members are showing on this page Click on the link circled above

# HOW TO CONTACT YOU REGARDING FSM ELIGIBILITY

Name of Parent	Email Address	
Telephone Number	Participant Post Code	<b>FIND ADDRESS</b>
Address		
Participant First Name	Participant Middle Name	
Participant Surname	Participant known by another name?	
PARTICIPANT DATE OF BIRTH		
Day	Month	Year
Participant School	For how long has the participant qualified for free school meals?	
<b>SEND MESSAGE</b>		

<https://www.mcactive.com/contact-form>

Please fill this form out

A member of the team will check the status for benefit related free school meals

**IMPORTANT-** Your account needs to match the school census data on the fields below for eligibility to match

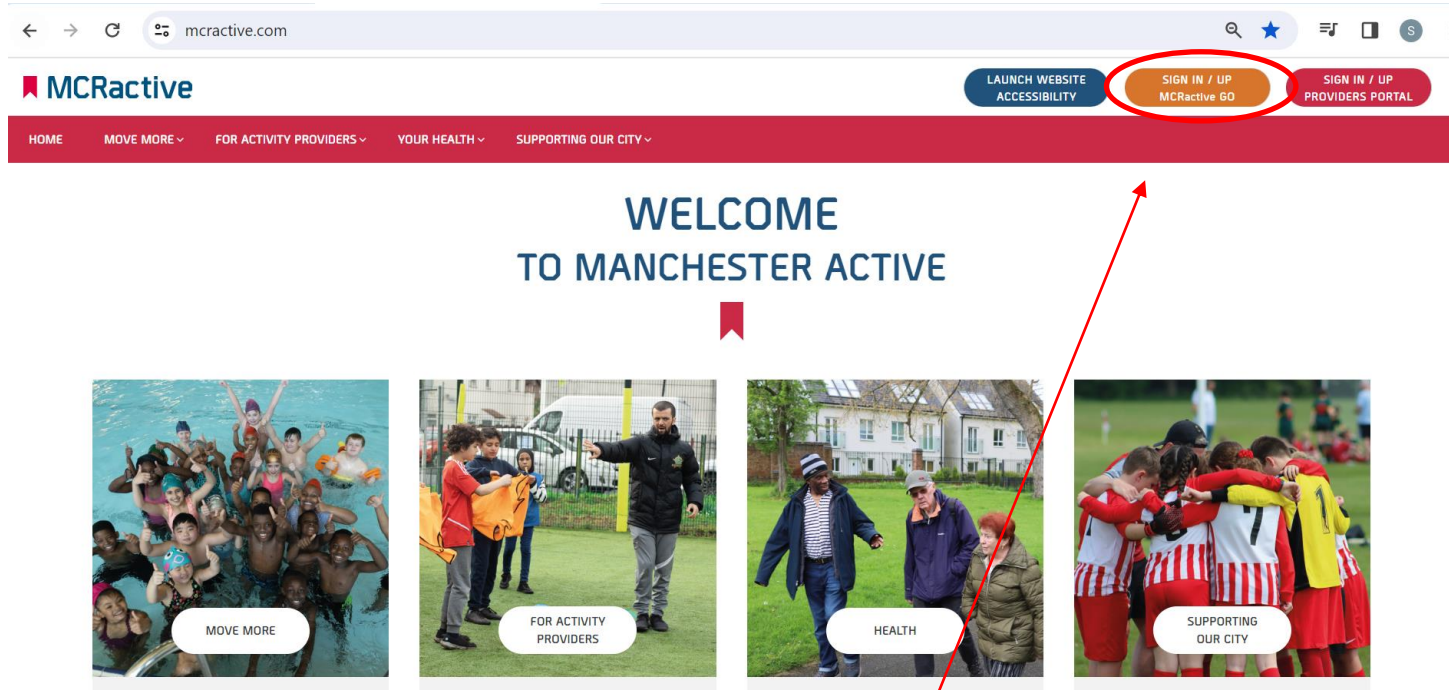
- **First Name**
- **Surname**
- **DOB**
- **POSTCODE**



# MCRactive GO

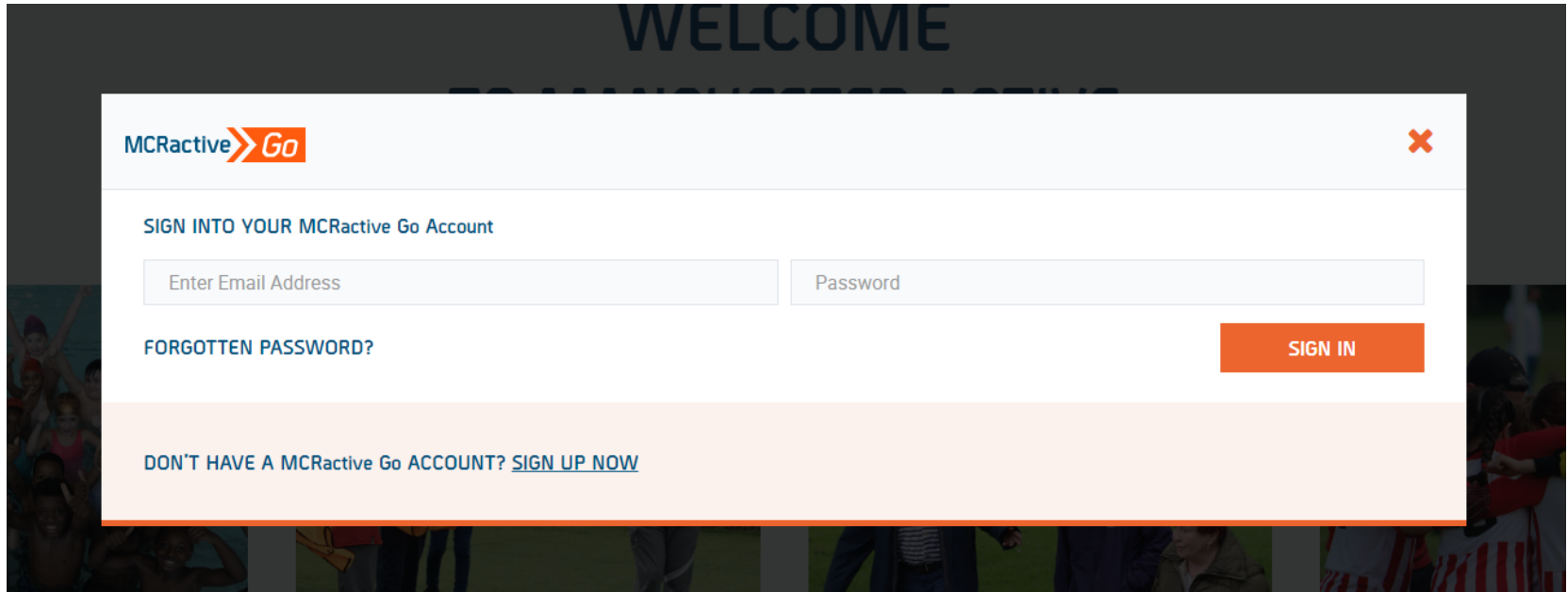
HOW DO I VIEW / AMEND  
BOOKINGS

# HOW DO I VIEW / AMEND BOOKINGS



- To get started head on over to [www.mcractive.com](http://www.mcractive.com)
- From here, Click on the **“Sign in/up MCRactive GO”**

# HOW DO I VIEW / AMEND BOOKINGS



WELCOME

MCRactive **Go** ✕

SIGN INTO YOUR MCRactive Go Account

Enter Email Address Password

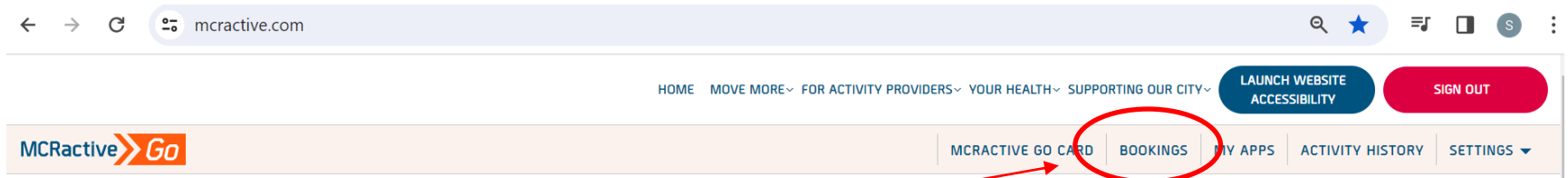
FORGOTTEN PASSWORD? **SIGN IN**

DON'T HAVE A MCRactive Go ACCOUNT? [SIGN UP NOW](#)

- Simply log in with your username and password and click Sign in



# HOW DO I VIEW / AMEND BOOKINGS



- Click on 'Bookings'

# HOW DO I VIEW / AMEND BOOKINGS

## How to Manage Your Sessions

SEARCH BY SESSION NAME  FILTER BY DAY  FILTER BY VENUE

FILTER BY PARTICIPANTS  FILTER BY PROVIDERS

DESCRIPTION	PARTICIPANT	PROVIDER NAME	DATE	TYPE	STATUS	INFO	ACTION
Booking Haf 2024	Klemer Subero	Mcr Active Test Account	05/03/2024 10:00	Session	Active		
Booking Haf 2024	Adri Subero	Mcr Active Test Account	05/03/2024 10:00	Session	Active		<input type="button" value="CANCEL BOOKING"/> <input type="button" value="CONTACT PROVIDER"/>

- Here you can check all your Future and Historic Bookings
- On the “Action” option you can Contact the Provider or Cancel any session if required.

*It is important to cancel the session if you can no longer attend so the place can be made available to others.*



# MCRactive GO

HOW TO FIND OUT MORE  
ABOUT FSM AND HAF  
ELIGIBILITY

# HOW TO FIND OUT MORE ABOUT FSM AND HAF ELIGIBILITY

The screenshot shows the MCRactive website home screen. At the top, the navigation bar includes 'HOME', 'MOVE MORE', 'FOR ACTIVITY PROVIDERS', 'YOUR HEALTH', and 'SUPPORTING OUR CITY'. The 'MOVE MORE' link is circled in red. To the right are buttons for 'LAUNCH WEBSITE ACCESSIBILITY' and 'SIGN OUT'. Below the navigation bar is the MCRactive logo and a menu with 'MCRACTIVE GO CARD', 'BOOKINGS', 'MY APPS', 'ACTIVITY HISTORY', and 'SETTINGS'. The main content area is divided into several sections: 'MOVE MORE', 'ACTIVITY FINDER', 'ALIVE WITH SPORT', 'BE ACTIVE AT HOME', 'LOCAL STORIES', 'HOLIDAY ACTIVITY FUND (HAF)', 'NEWSLETTER SIGN UP', 'LATEST NEWS', and 'VOLUNTEER'. The 'HOLIDAY ACTIVITY FUND (HAF)' section is circled in red. The text in the HAF section reads: 'Free places for children eligible for free school meals or with no recourse to public funds, providing sport and physical, arts and crafts activities and day trips, along with a free meal during the day'.

To find out more On the Home screen

- Click Move More
- Click 'Holiday Activity Fund (HAF)
- Or scan the QR code



# HOW TO FIND OUT MORE ABOUT FSM AND HAF ELIGIBILITY

## FREE SCHOOL MEAL ELIGIBILITY IN MANCHESTER

Manchester Active and Manchester City Council are offering hundreds of FREE places for children eligible for benefit related free school meals to access a variety of activities over the school holiday periods.

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## SCROLL DOWN TO FIND OUT MORE AND SEE A FULL LIST OF HOLIDAY ACTIVITIES

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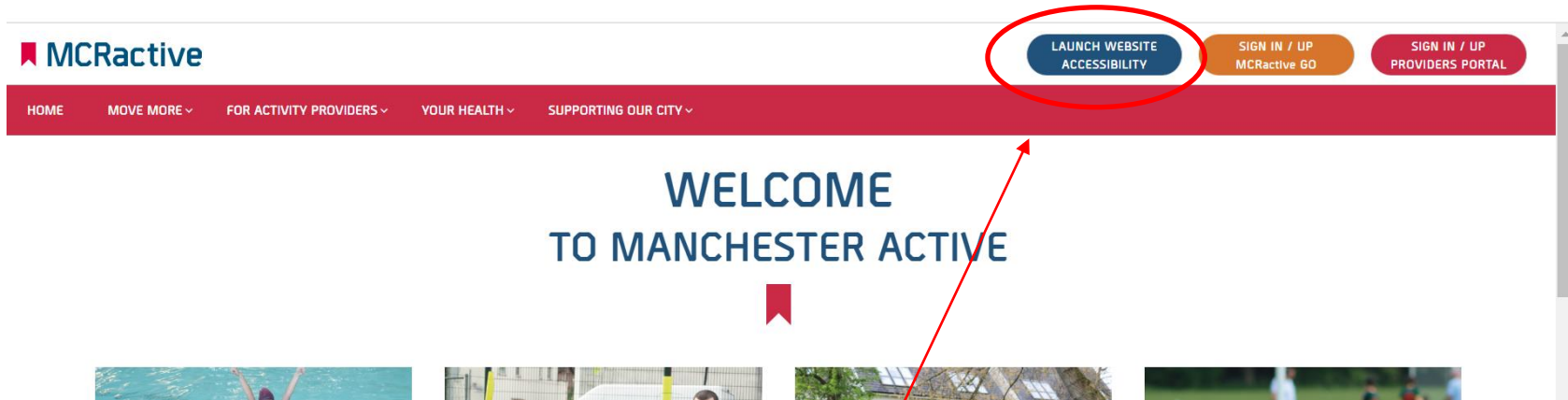
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# MCRactive GO

HOW TO ACCESS THE  
WEBSITE ACCESSIBILITY  
FUNCTION

# HOW TO ACCESS THE WEBSITE ACCESSIBILITY FUNCTION

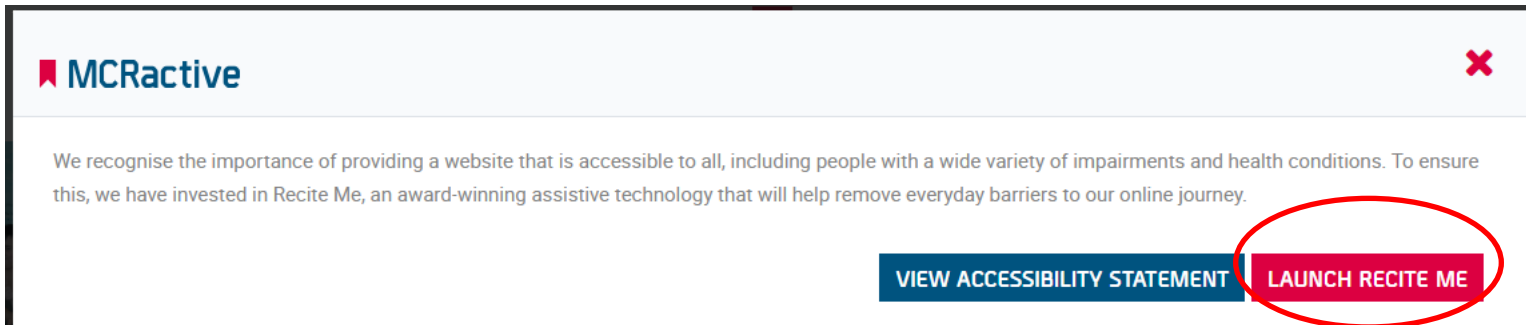


Go to

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- Click on the 'LAUNCH WEBSITE ACCESSIBILITY'

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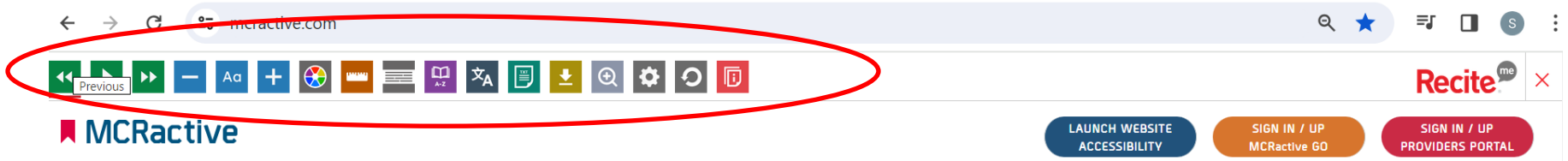


The screenshot shows a banner for MCRactive. In the top left corner is the MCRactive logo. In the top right corner is a red 'X' icon. The main text of the banner reads: "We recognise the importance of providing a website that is accessible to all, including people with a wide variety of impairments and health conditions. To ensure this, we have invested in Recite Me, an award-winning assistive technology that will help remove everyday barriers to our online journey." Below this text are two buttons: "VIEW ACCESSIBILITY STATEMENT" and "LAUNCH RECITE ME". The "LAUNCH RECITE ME" button is circled in red, and a red arrow points from it down to the list item below.

- Launch Recite Me'



# HOW TO ACCESS THE WEBSITE ACCESSIBILITY FUNCTION



- Use the Tool Bar at the top to

- Amend website text size
- Change Colour
- Change Language
- Add ADHD strip
- And much more

